

**MINUTES OF THE ALEXANDRA PARK AND PALACE ADVISORY COMMITTEE.  
TUESDAY, 8 JUNE 2010**

PRESENT: \* denotes attendee

NOMINATED BY LOCAL RESIDENTS' ASSOCIATIONS

Ms J. Hutchinson	:	Alexandra Residents' Association
*Mr K. Ranson	:	Bounds Green and District Residents' Association
*Ms. M. Myers	:	Muswell Hill and Fortis Green Association
*Mr D. Heathcote	:	Muswell Hill and Fortis Green Association
Ms J. Baker	:	Palace Gates Residents' Association
*Ms L. Richardson	:	Palace View Residents' Association
*Mr. D. Frith	:	The Rookfield Association
*Mr. D. Liebeck	:	Warner Estate Residents' Association

APPOINTED MEMBERS

*Councillor D. Beacham	:	Alexandra Ward
*Councillor J. Christophides	:	Bounds Green Ward
*Councillor M Davies	:	Fortis Green Ward
*Councillor M. Whyte	:	Hornsey Ward
*Councillor J. Jenks	:	Muswell Hill Ward
*Councillor P. Gibson	:	Noel Park Ward
*Councillor J. Ejiofor	:	Council Wide appointment
*Councillor R. Watson	:	Council Wide appointment

Also in attendance:

Mr Andrew Gill – Interim General Manager – Alexandra Palace  
Mr Mark Evison – Park Manager – Alexandra Palace  
Ms Rebecca Kane – Managing Director, Alexandra Palace Trading Limited  
Mrs Natalie Cole – Clerk to the Committee

Also present:

Councillor Pat Egan – Chair of the Alexandra Park & Palace Consultative Committee  
Mr Clifford Hart – LB Haringey Committees Manager  
Mr Adrian Thomas – Warner Estate Residents' Association (WERA)

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**MINUTE  
NO.**

**SUBJECT/DECISION**

<b>APSC01.</b>	<b>ELECTION OF CHAIR AND VICE-CHAIR OF THE ADVISORY COMMITTEE FOR THE MUNICIPAL YEAR 2010/11</b>  <b><u>Election of Chair</u></b>  As it was the first meeting of the Municipal Year 2010/11 the Clerk, Mrs Cole, sought nominations for the position of Chair of the Advisory Committee.  Councillor Monica Whyte nominated Mr David Liebeck as Chair of the Advisory
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	<p>Committee for the Municipal Year 2010/11. Mrs Monica Myers seconded the nomination.</p> <p>There being no further nominations it was:</p> <p><b>RESOLVED</b></p> <p>That Mr D. Liebeck (Warner Estate Residents' Association) be duly elected as Chair of the Alexandra Park and Palace Advisory Committee for the Municipal Year 2010/11.</p> <p style="text-align: center;"><b><u>Mr D. Liebeck in the Chair</u></b></p> <p><b><u>Election of Vice-Chair</u></b></p> <p>The Chair sought nominations for the position of Vice-Chair of the Advisory Committee for the Municipal Year 2010/11. The Chair nominated Councillor Whyte as Vice Chair of the Advisory Committee. This was seconded by various members of the Committee.</p> <p>There being no further nominations it was:</p> <p><b>RESOLVED</b></p> <p>That Councillor Monica Whyte be duly elected as Vice-Chair of the Alexandra Park and Palace Advisory Committee for the Municipal Year 2010/11.</p>
<b>APSC02.</b>	<p><b>MEMBERSHIP</b></p> <p>The Chair advised that the 7 qualifying associations for the Committee had confirmed their agreed allocation of places on the Committee for 2010/11 from amongst their number to the 8 allocated places.</p> <p>The Committee noted that the Bounds Green and District Residents' Association (represented by Mr J. Michaels and Mr K. Ranson (deputy)) had applied and satisfied the requirements to join the Committee.</p> <p>Mr H. Aspden (Warner Estate Resident's Association (WERA) which had two representatives on the Advisory Committee in 2009/10) had resigned as a member of the Advisory Committee.</p> <p>The Chair then MOVED and it was:</p> <p><b>RESOLVED</b></p> <p>That the allocation of the 8 places from the qualifying Associations to the Alexandra Palace and Park Advisory Committee for the Municipal Year 2010/11 as detailed below be noted:</p> <p><b><u>Nominated Members</u></b> Alexandra Residents' Association: Ms Jane Hutchinson Bounds Green and District Residents' Association: Mr Ken Ranson Muswell Hill and Fortis Green Association: Ms Monica Myers Muswell Hill and Fortis Green Association: Mr Denis Heathcote</p>

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	<p>Palace Gates Residents' Association: Ms Jackie Baker  Palace View Residents' Association: Ms Elizabeth Richardson  The Rookfield Association: Mr David Frith  Warner Estate Residents' Association: Mr David Liebeck</p>
<b>APSC03.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>Apologies for absence were received from Councillor Joseph Ejiofor.</p>
<b>APSC04.</b>	<p><b>APPOINTMENT OF MEMBERS TO THE URGENCY SUB-COMMITTEE FOR THE MUNICIPAL YEAR 2010/11</b></p> <p>The Chair was nominated by Councillor Whyte to act as Chair of the Urgency Sub-Committee; Councillor Whyte was nominated by Councillor Matt Davies; Mr Denis Heathcote (Muswell Hill &amp; Fortis Green Association) was nominated by Mrs Myers and Councillor Pauline Gibson was nominated by Councillor Richard Watson.</p> <p>The Chair MOVED and it was:</p> <p><b>RESOLVED</b></p> <p>That the following Members be appointed to the Urgency Sub-Committee of the Advisory Committee for the Municipal Year 2010/11 as detailed below:</p> <p>Mr Liebeck (Chair)  Councillor Whyte (Vice Chair)  Councillor Gibson  Denis Heathcote</p>
<b>APSC05.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Councillor Jenks declared a personal interest as he was a member of the Warner Estate Residents' Association (WERA).</p>
<b>APSC06.</b>	<p><b>ORDER OF THE AGENDA</b></p> <p>The Committee agreed to vary the order of the agenda to allow Adrian Thomas (WERA) to give his presentation on Sustainability at the beginning of the meeting. The minutes will show the items in the order in which they appear on the agenda.</p>
<b>APSC07.</b>	<p><b>MINUTES</b></p> <p><u>Minutes of the Advisory Committee meetings held on 9<sup>th</sup> February 2010 and 17<sup>th</sup> March 2010 (Special)</u></p> <p><b>RESOLVED</b></p> <ol style="list-style-type: none"> <li>i. That the minutes of the Advisory Committee meeting held on 9<sup>th</sup> February 2010 be agreed subject to the inclusion of two paragraphs within the Good Governance section (APSC37).</li> <li>ii. The minutes of the Special Advisory Committee meeting held on 17<sup>th</sup> March</li> </ol>

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	<p>2010 were confirmed as a correct record.</p> <p><u>Minutes of the Alexandra Palace and Park Consultative Committee</u></p> <p>The draft minutes of the meeting of the Consultative Committee held on 16<sup>th</sup> February 2010 were noted.</p> <p><u>Minutes of the Alexandra Palace and Park Board</u></p> <p>The tabled minutes of the meetings of the Alexandra Palace and Park Board held on 2<sup>nd</sup> March 2010 and 4<sup>th</sup> May 2010 and 12<sup>th</sup> January were noted.</p> <p>The Chair asked Officers for an update on the possible charging regime on the Park's existing car parks (12<sup>th</sup> January 2010, minute no. APBO09). Mr Gill informed the Committee that Trustees had requested a feasibility study and an update on this would be provided at the Board meeting on 29<sup>th</sup> June as part of the Finance Update report. The Advisory Committee would be consulted before any decision on potential car park charging was recommended to the Board.</p>
<p><b>APSC08.</b></p>	<p><b>PARK ACTIVITIES UPDATE</b></p> <p>The Committee received the report updating the Advisory Committee on events and works within the park, introduced by Mr Mark Evison, Park Manager, Alexandra Palace.</p> <p>The Committee noted that 8,000 visitors had attended the Springwatch Wild Day Out event (paragraph 6.2 of the report) and representatives of the Natural History Museum had estimated 500-700 species of flora and fauna were identified on the day.</p> <p>Mr Evison drew particular attention to paragraphs 6.8, a new walk leaflet was being produced by the Friends of Alexandra Park, and 6.9 the Haringey Council Biodiversity Action Plan objective to declare part of the park a Local Nature Reserve, which could help secure further funding for the Park in future.</p> <p><b>RESOLVED</b> that the report be noted.</p>
<p><b>APSC09.</b></p>	<p><b>FORTHCOMING EVENTS</b></p> <p>The Committee received the report advising of forthcoming events to the end of the financial year, presented by Ms Rebecca Kane, Managing Director, Alexandra Palace Trading Limited (APTL).</p> <p>Ms Kane highlighted the success of the business strategy of APTL in provisionally securing 10 concert events for 2010/11 (compared to 2 concerts held at the Palace last year). 2 of the concerts would run through the night, 1 would end at 1am and the others would end at the usual finish time (11pm). APTL hoped to secure 80% of this business.</p> <p>Ms Kane drew the Committee's attention to the Family Picnic event (6000 attendees) for which the Park had been chosen as flagship site, the Indian Festival (which Ms Kane hoped to host at the Palace for the second year) and the World Cup and Fireworks events which were all in progress. New exhibitions scheduled</p>

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	<p>to be held at the Palace included the Indian Property Exhibition, the In Wedding Exhibition and the Dolls Exhibition which replaced the one lost exhibition in 2009/10.</p> <p>Ms Kane updated members on plans for a Temporary Ice-Skating Rink, which would be installed whilst work continued on the permanent ice-rink. It was noted that it was not possible to erect the marquee at the original Pavilion site therefore the temporary ice-rink would be installed in the Great Hall to ensure loyal customers continued to visit during the summer. The Great Carnival Splash event would be held in the Great Hall (21<sup>st</sup> &amp; 22<sup>nd</sup> August) but have welcomed the addition of an ice-rink to their event.</p> <p>Resident Association representatives suggested more advertising for events could be conducted by APTL. In response, Ms Kane explained that the main channels of advertising were the Palace website ( <a href="http://www.alexandrapalace.co.uk">www.alexandrapalace.co.uk</a> ) and the "What's On" leaflets, there was also a Facebook page for the ice-rink, advertising on radio stations for the World Cup events at the Palace (where television stations and journalists would be broadcasting from) as well as posters on site and articles in the Evening Standard and Haringey People. Ms Kane highlighted that events promoters were responsible for promoting their events, although the Palace did what it could with the available advertising budget to support events on site.</p> <p>Resident Association representatives were encouraged to circulate information about events to their members.</p> <p><b>RESOLVED</b> that the report be noted.</p>
<b>APSC10.</b>	<p><b>GOVERNANCE &amp; FUTURE VISION</b></p> <p>Ms Kane provided a verbal update on the progress made on the review of governance of Alexandra Palace. The Committee noted that the National Council for Voluntary Organisations (NCVO) Good Governance Code (presented to the Advisory Committee on 9<sup>th</sup> February 2010) had been adopted by the Board. The Palace master-plan is at embryonic stage and would be discussed with Trustees in the near future. A further report to trustees will ask them to reduce the number of proposed models for Governance from 6 to 2/3 maximum upon which further legal analysis can then be carried out. Ms Kane emphasised that none of the options had been ruled-in or ruled-out at this point in time.</p> <p>Research into the Eden Project in Cornwall (a visitor attraction including the world's largest greenhouse) was being conducted with the intention of organising a visit to the project for Trustees - if the benefits (of such a visit) to the decision-making were clear and agreed.</p> <p>The Committee noted that timescales for further milestones of the governance review will be provided in due course.</p> <p><b>RESOLVED</b> that the verbal update be noted.</p>
<b>APSC11.</b>	<p><b>GENERAL MANAGER'S UPDATE</b></p> <p>Mr Gill provided a verbal update on current activities including that induction for</p>

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new Trustees had been undertaken. A further induction session would take place on 19<sup>th</sup> June to update Trustees on the governance review and Code of Governance.

A Board meeting had taken place on 7<sup>th</sup> June 2010 including reports on the appointment of a director to APTL and the usual finance and investment reports as well as an Integrated Facilities Management Contract. A report would be presented to the Board on 29<sup>th</sup> July requesting delegated authority for the Interim General Manager to appoint a Facilities Manager who would be responsible for the day to day running of the Palace site and to liaise between contractors.

**RESOLVED** that the verbal update be noted.

**APSC12. ANY OTHER BUSINESS**

Alexandra Palace becoming a Sustainability Centre

The Committee received a presentation by Adrian Thomas, a regular park user and member of the Warner Estate Residents' Association (WERA) suggesting that the following recommendations towards Alexandra Palace and Park becoming more sustainable be considered and taken forward:

	<b>Possible short term actions (to 2012)</b>	<b>More challenging (to 2014)</b>	<b>Longer term actions (to 2016)</b>
<b>Events and activities</b>	1. Network with Haringey Council and local sustainability organisations. 2. Encourage organisations concerned with sustainability and crafts to hold exhibitions at the Palace.	Promote the Palace as a venue for environmental meetings, conferences and courses.	Set up an eco-hotel.
<b>Energy generation and energy efficiency in public buildings</b>	1. Complete energy generation survey. 2. Plan to reduce the Palace's carbon emissions by 40% by 2016.	Install Solar panels and smokeless biomass boilers.	Install wind-turbines if feasible; aim for energy self-sufficiency for the Palace, or a surplus.
<b>Energy efficiency: homes</b>	Publicise the Palace's concern for sustainability, and promote it as a venue for environmental events	Set up a permanent housing display showing different methods of insulation, draught-proofing and double-glazing.	Develop display and establish alliances with responsible retailers and builders.

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<b>Travel &amp; transport: getting to the Palace</b>	Improve signage from transport hubs and provide better maps.	Introduce electric/hybrid buses to provide an energy efficient transport system.	Evaluate bus system and consider whether to introduce a light rail system.
<b>Bicycles &amp; walking</b>	Make the Palace more bicycle-friendly with better parking, marked paths etc., and provide maps for walkers and cyclists.	Host bicycle exhibition and events focussing on shopping and commuting.	Organise bicycle retail outlet focussing on sustainable transport.
<b>Food production</b>	Set up food production demonstration plots on allotments, and a community orchard in the Park.	Establish an alliance with local garden centre to promote sustainable gardening.	
<b>Waste and recycling</b>	Establish a waste and recycling policy with targets, and publicise them to all users.	Recycle surplus timber in the Park in biomass boilers.	
<b>Biodiversity</b>	Build on the impetus from the Springwatch event, and liaise with wildlife trusts etc. to improve biodiversity in the Park.	Consider how the deer enclosure could be adapted to convey more of a biodiversity message.	
<b>Lifestyle</b>	Encourage music festival using the Palace and the Park (cf. Victoria Park).		

Mr Thomas informed the Committee that the proposals had been circulated to members of the local community and had received positive responses.

The general response from Palace officers was that some of the suggestions made by Mr Thomas could be integrated into the usage of the Palace and Park and others were already being progressed. The Committee recognised that there were financial implications to making the Palace and Park more sustainable and that Trustees would require details of how the proposals would be funded in order to consider them. It was suggested that funding could be sought, for example, energy utility companies provided funding for solar panels.

Mr Andrew Gill, Interim General Manager – Alexandra Palace, advised the Committee that a Sustainability Policy was in place at the Palace and Park and an energy survey of the Palace buildings had been completed by the Carbon Trust resulting in an energy saving Action Plan. Plans for improving sustainability, particularly the Palace’s overspending on energy consumption, would be included in any master-planning process for the Palace and Park. Palace officers already

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liaised regularly with the Sustainability Team at LB Haringey and local sustainability organisations with an interest in promoting sustainability.

Ms Rebecca Kane, Managing Director, Alexandra Palace Trading Limited (APTL), advised that the Events and Venue industry has started to focus on sustainability working and APTL is a member of their Forum. The Palace is committed to sustainability and as part of a recent bid to host a cultural house event during 2012 the Palace was asked to submit its Sustainability Policy. Ms Kane recognised that, whilst it was an important issue, that the backlog of repairs required to the Palace buildings prevented large promoters using the Palace for events such as Eco Build. APTL would welcome any new business but could not commit resources to targeting one specific area alone. Ms Kane suggested that the biggest area where real impact/energy efficiency could be achieved was in improving the building condition as much resource was wasted on heating/cooling using poor systems and inadequate infrastructure. The master plan and levering in investment would be the best way to achieve this sea-change.

In response to some of the recommendations by Mr Thomas, Ms Kane informed the Committee that improving signage in the Park was a priority and that Palace staff were working with First Capital Connect to improve signage from the local train stations with the intention of including maps of the Park on new signage. Ms Kane confirmed that work was being conducted with promoters on the possibility of the Palace hosting outdoor music festivals from 2011.

Mrs Myers reminded the Committee that there had been proposals, as part of a previous National Lottery Project, to build a waste recycling centre in the Paddock area of the Park. The Committee noted that whilst this project had not been taken forward informal recycling facilities were being used in the Park.

**RESOLVED**

- i. That Alexandra Palace and Park staff be asked to look at the possible short term actions for improved sustainability at Alexandra Palace and Park and provide the Board with information on how some of the proposals presented by Mr Thomas were already in place and how further proposals could be taken forward.
- ii. That the Board be recommended to consider the proposals for improved sustainability presented by Mr Thomas and Palace and Park staff provide the Board with information (as stated in recommendation i. above) at a future meeting in the autumn and report back to the Advisory Committee.

Local Development Framework (LDF)

Mr David Frith, The Rookfield Association, brought the Committee's attention to LB Haringey's LDF (Local Development Framework, a document for proposed spatial planning) consultation which was ending on 22<sup>nd</sup> June and asked if Palace Officers had taken part in the consultation. Mr Gill informed the Committee that he had read the sections of the consultation which were relevant to the Palace and Park and had sent a summary to Trustees, although he stated that there had been no significant points of relevance regarding Alexandra Park and Palace to draw to the attention of Trustees.



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	<p><u>Integrated Facilities Management Contract</u></p> <p>In response to Committee members' enquiries Mr Gill explained that the advertisement in the local press was for an integrated facilities management contract in order to bring both the Repairs and Maintenance and Security services together as one new contract for improved efficiency value for money. This approach had been approved by Trustees.</p>
<b>APSC13.</b>	<p><b>MEETINGS OF THE ADVISORY COMMITTEE FOR THE REMAINDER OF THE MUNICIPAL YEAR 2010/11</b></p> <p>The Committee noted the following meeting dates:</p> <p>Tuesday 7<sup>th</sup> September 2010 Tuesday 2<sup>nd</sup> November 2010 Tuesday 25<sup>th</sup> January 2011 Tuesday 5<sup>th</sup> April 2011</p>

The meeting ended at 20:55 hrs

David Liebeck (Chair)